

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary

CHRISTOPHER H. KENYON
Solicitor



COUNTY OF LYCOMING
48 West Third Street
Williamsport Pennsylvania 17701
Telephone (570) 320-2124
Fax (570) 320-2127

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JANUARY 15, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 1/21/26 to be paid on 1/14/26 in the amount of \$2,917,730.79.
- 2.2 Nicki Gottschall - Vote to approve the credit card cash requirement report of purchases from 12/01/25 through 12/25/25 in the amount of \$3,567.79.

3.0 INFORMATION ITEMS

- 3.1 Michael Hagen - Elected Officials Personnel Actions:
 - Sheriff – Lee Zimmerman, Deputy Sheriff 1st Class, SD, Full-time, \$26.996913 per Hour, 80 Hours per Pay Period, Effective Date: January 4, 2026.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEM

- 5.1 Michael Hagen – Vote to approve the 2026 PCorp renewal application (2026 approved budgeted item)
- 5.2 Nancy Schenck – Vote to approve the Agreement with County of Northampton. (2026 approved budgeted item)
- 5.3 Mya Toon – Vote to approve the Agreement with Gary Weber, Esq. (2026 approved budgeted item)

5.4 Mya Toon– Vote to approve the Agreement with Justin K. Houser, Esq. (2026 approved budgeted item)

5.5 Mya Toon – Vote to approve and award funds to the following outside agencies:

AGENCY	Funds Approved
Lycoming County Library System	\$1,000,000
Lycoming County Senior Citizens	\$10,000
Law Enforcement Association of Lycoming County	\$15,000
Lycoming Police Camp Cadet Foundation, Inc.	\$3,000
American Rescue Workers	\$5,000
Community Alliance for Progressive Positive Action	\$10,000
Firetree Place	\$25,000
Lycoming County Fire Police Association	\$3,000
West Branch Fireman's Association	\$10,000
Williamsport Municipal Airport Authority	\$176,425

(2026 approved budgeted item)

5.6 Mya Toon – Vote to approve the Subrecipient Monitoring Agreement with West Branch Drug & Alcohol Abuse Commission. (2026 approved budgeted item)

5.7 Forrest Lehman - Vote to approve the Agreement with Clear Ballot in the amount of \$12,600.00. (2026 approved budgeted item)

5.8 Forrest Lehman - Vote to approve the purchase from Clear Ballot in the amount of \$2,450.00. (2026 approved budgeted item)

5.9 Forrest Lehman - - Vote to approve the purchase from Clear Ballot in the amount of \$1,430.00. (2026 approved budgeted item)

5.10 Jenny Picciano-Vote to approve the Agreement with Delta Development Group in the amount of \$50,000.00. (2026 approved budgeted item)

5.11 Jenny Picciano– Vote to approve the 3rd Amendment to the Agreement with Kleinfelder. (2026 approved budgeted item)

5.12 Leslie Kilpatrick – Vote to approve the Agreement with Infocon Corporation in the amount of \$20,693.16. (2026 approved liquid fuels fund)

5.13 Cameron Boyer– Vote to approve the Agreement with Hunter & Lomison. (2026 approved budgeted item)

5.14 Shannon Barnes - Vote to Approve Resolution 2026-01 ratifying the County of Lycoming Commercial LERTA voted on October 5, 2023.

5.15 Shannon Barnes – Vote to approve Resolution 2026-02 repealing the County of Lycoming Commercial LERTA.

5.16 Nicki Gottschall – Vote to approve the following GEO Reentry invoices:
November 2025 in the amount of \$5,750.00
December 2025 in the amount of \$5,750.00
(2025 approved budgeted item)

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, January 22, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Consolidated Services – Taylor Pearson, Consolidated Services Printer, 7, \$20.536078 per Hour, 75 Hours per Pay Period, Effective Date: January 18, 2026.

Prison – Camden Smith, Correctional Officer, Union, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: January 26, 2026.

Prison – Johannah DeVore, Union, \$20.00 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: February 2, 2026.

Public Defender – Meredith Manchester, Assistant Public Defender, PD, Full-Time, \$62,315.00 Annually, 75 Hours per Pay Period, Start Date: January 15, 2026.

Resource Management – Sharon Mull, Weighmaster, 4, Part-Time, \$20.507712 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: January 26, 2026.

Resource Management – Steven Trate, Electrician, 9, Part-Time, \$35.962038 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: January 26, 2026.